



# **GDP022 TRAFFIC MANAGEMENT POLICY & PROCEDURE**

**Goody Demolition Ltd**

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## Revision Log

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001	17 <sup>th</sup> January 2017	First Issue
002	21 <sup>st</sup> May 2019	Addition of Change Log

## PART 1 POLICY STATEMENT

### 1 Ownership

Goody Demolition on acceptance of order will (if acting as principle contractor) have ownership of the site (namely – demolition zone). Demolition Zones are the area in which they are working will be designated as a demolition zone. The demolition zone will be the area that the demolition debris is transferred from working height to ground level prior to loading away into skips/lorries. Demolition zones will be clearly marked to prevent inadvertent access. The demolition Supervisor and banksman will control the access points. At no point will the buildings be left unsafe whilst unattended.

### 2 Road Traffic Legislation

We will ascertain the ownership or designation of the roads prior to demolition. Normally the sites are surrounded by public roads which we will comply with current legislation and contact the highway department to arrange closures or diversions. Private roads over any site will be subject to a site specific traffic plan which will normally have a speed limit of 5mph. Appropriate DVLA driving licenses are required by all drivers on site and all plant operators must hold a current CPCS Plant Card for the category of plant being operated.

### 3 Responsibility

Goody Demolition Ltd whilst acting as Principle Contractor recognises its responsibility for the management of workplace transport and other traffic on the common areas of the Site, which is covered in this policy and subject to a site specific traffic plan.

### 4 Enforcement

Goody Demolition Ltd will use its powers to enforce and take action against those who fail to comply with the policy. This may result in disciplinary actions or prosecutions by the law enforcement against offenders (depending on area and action).

### 5 Co-operation

Where reasonably practicable, Goody Demolition Ltd will provide resources to implement this policy, but the co-operation of the client, CDM Co-ordinator and other users of the site will be required for it to be effective

## **6 Standards**

Where possible the traffic management schemes on the site will comply with traffic management standards for “public roads” as defined in the Road Traffic Act.

## **7 Consultation**

Goody Demolition Ltd will take steps to ensure that the consultation of neighbouring properties and take advice from these when writing the site specific traffic management plan.

## **8 Contents**

**8.1 Part 2** lists the responsibilities of Goody Demolition Ltd, Neighbouring Properties, The Clients Staff and members of the public.

**8.2 Part 3** lists the arrangements for implementing any traffic management plan.

## **PART 2 ROLES AND RESPONSIBILITIES**

### **1. INTRODUCTION**

All who enter (The Site) have responsibilities to act in a safe manner, to act sensibly, be mindful and respectful of the actions of others and abide by the site conditions, rules, regulations and by-laws. There are additional responsibilities for anyone using workplace transport, e.g. staff, operatives, plant, delivery companies and other users of the site.

### **ROLE OF AUTHORITY**

**2.1. Introduction** - Goody Demolition Ltd has two main roles; those of ownership and of Enforcing Authority whilst acting as Principle Contractor.

**2.2. Ownership** - Goody Demolition Ltd will:

2.2.1. Maintain and repair the fabric of the public roads and any private access which will be required to be kept after demolition. All routes to be kept in a reasonable and safe condition, including the traffic routes.

2.2.2. Manage traffic schemes within the site including pedestrian and vehicle traffic management and periodic reviews.

2.2.3. Inform users of the rules and regulations, by-laws and other conditions for entry into and work with on Site.

2.2.4. Ensure Goody Demolition Ltd own workplace transport is properly maintained, serviced and plant under Goody Demolition Ltd ownership undergo “Thorough Examination”.

2.2.5. Manage its own employees who use workplace transport.

2.2.6. Ensure Goody Demolition Ltd contractors comply with this policy.

2.2.7. Report plant accidents to the Environmental Health Office as required.

2.2.8. Keep abreast of current and new legislation and other standards, assess and prioritise any risks that may impact on this policy and to the traffic management plan.

2.2.9. Ensure this policy meets the legal requirements of the Traffic Management Schemes and the control of Workplace Transport legislation.

2.2.10. Review the policy annually to ensure it remains effective and current. Advise all interested parties of any changes necessary and record all reviews and changes.

2.2.11. Ensure enforcement action against offenders under this policy is dealt with quickly and fairly within the guidelines of the policy.

2.2.12. Nominate Law Enforcement Officers as and when considered necessary.

**2.3. Enforcing Authority** - As The Enforcing Authority, Goody Demolition Ltd will:

2.3.1. Enforce speed limits.

2.3.2. Enforce parking controls.

2.3.3. Take action against vehicles travelling against one-way systems.

2.3.4. Ensure correct operating standards for all transport under Goody Demolition Ltd control.

2.3.5. Maintain the following records:

- A data base of all Goody Demolition Ltd operators.
- A database of all plant on site and other lifting vehicles.

2.3.6. Prosecute anyone who fails to comply with this policy.

2.3.7. Carry out suitable and sufficient Risk Assessments when required.

**2.4. Client Responsibilities** - Clients are to comply with this Policy, and ensure compliance by their employees, contractors and agents.

**2.5. Design Team** - The role of the CDM Co-ordinator is to:

2.5.1. Liaison: Collaborate with Goody Demolition Ltd in the formulation of this Policy.

2.5.2. Distribution: Communicate the Policy to all site users and to encourage Members to develop proactive H&S Management including the safe use of workplace transport.

**2.8. Driver responsibilities** - All drivers, including plant operatives, are required to comply with this Policy. All Plant operatives must comply with the plant operatives and Driver Registration guidance for the use of plant on the site. All drivers are personally responsible for ensuring that they are qualified to drive the relevant type of vehicle within the UK.

**2.9. Pedestrian (at work) Responsibilities** - Pedestrians are required to comply with this Policy. Pedestrians have a duty towards their own and others safety, and as such are required to use the walkways and other facilities provided to ensure their safe separation from workplace transport.

**2.10. Members of the Public** – Any demolition site will have no access for the general public.

## **TRAFFIC MANAGEMENT POLICY PART 3 OPERATION**

### **a. Distribution**

The Traffic Management Policy will be issued to the users of the site. Copies will also be available at Goody Demolition's office or Site Office

**Latest Review Dated**                      **28 October 2020**

**Signed By**

**Managing Director**



**Gary Venner**